



ALAMEDA COUNTY  
CONGESTION MANAGEMENT AGENCY

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ALAMEDA COUNTY TECHNICAL ADVISORY COMMITTEE

MEETING NOTICE

Tuesday, September 4, 2007 1:30 pm.  
Hearing Room 4, Second Floor  
Oakland City Hall  
1 Frank H. Ogawa Plaza  
(between 14<sup>th</sup> & 15<sup>th</sup> Streets at Clay Street)  
Oakland, CA 94612  
(See directions to City Hall on reverse side)

Chairperson: Dennis R. Fay  
Staff Liaison: Matt Todd  
Secretary: Gladys V. Parmelee

AGENDA

*Copies of individual Agenda Items are available on the CMA's Website*

**1.0 PUBLIC COMMENT**

Members of the public may address the Committee during "Public Comment" on any item not on the agenda. Public comment on an agenda item will be heard when that item is before the Committee. Anyone wishing to comment should make his or her desire known to the Chair.

<b>2.0</b>	<b>CONSENT CALENDAR (+) Acceptance</b>	<b>1:30 p.m.</b>
<b>2.1</b>	<b>Minutes of July 10, 2007* (page 1)</b>	<b>Action</b>
<b>2.2</b>	<b>Deputy Directors' Report* (page 3)</b>	<b>Information</b>

**3.0 ACTION ITEMS**

<b>3.1</b>	<b>Transportation Fund for Clean Air (TFCA) Program: Extension Request BART– Electronic Bicycle Locker Project (05ALA01)* (page 11)</b>	<b>Discussion/Action</b>
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ACTAC is requested to take action on BART's request for an extension to the expenditure deadline for the Electronic Bicycle Locker Project funded by the Transportation Fund for Clean Air (TFCA) Program Manager Funds. The request would extend the expenditure deadline from November 2, 2007 to December 31, 2008.

**4.0 NON-ACTION ITEMS**

<b>4.1</b>	<b>2008 Countywide Transportation Plan Update* (page 15)</b>	<b>Information/Discussion</b>
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Call for Projects for the financially constrained component of the 2008 Countywide Transportation Plan Update was issued on July 31<sup>st</sup>. Project applications were due to the CMA

by August 22<sup>nd</sup>. Planning Area budgets for the call for projects were developed based on the guidelines provided by the CMA Board in the workshop held on July 26, 2007. Initial lists of projects submitted will be discussed at the Planning Area TAC meetings and meetings with the elected officials. Attached are the meeting schedules.

#### **4.2 Congestion Management Program: 2007 Conformity \* (page 29)**

#### **Information/Discussion**

ACTAC is requested to review the attached tables reporting the conformity status with the CMP (Table 1) and documenting the 2006/ 2007 Land Use Analysis Program Environmental Review for Tier 1 projects (Table 2). Letters were sent to the local jurisdictions on August 17th requesting information on Tier 1 requirements and TDM requirements as well as status reports from certain jurisdictions on implementing deficiency plans. Comments are due by September 28th for the Land Use Analysis Program and the TDM Element and by October 15<sup>th</sup> for the deficiency plan status reports. Local jurisdictions are required to comply with the CMP as follows: 1) (a) Tier 1 Land Use Analysis – submit to CMA all Notice of Preparations, EIRs and General Plan amendments. (b) Tier 2 Land Use Forecasts- review of ABAG Projections by traffic analysis zones; 2) Traffic Demand Management – Complete Site Design Checklist; 3) Payment of Fees; and 4) Deficiency Plans, as needed in some jurisdictions. Final conformity findings will be presented to the CMA Board at its November 2007 meeting.

#### **4.3 State Transportation Improvement Program (STIP)**

##### **4.3.1 2008 STIP: Summary of Applications Received\* (page 35)**

#### **Information/Discussion**

ACTAC is requested to review the attached summary of applications received for the 2008 STIP. A total of 37 applications were received, requesting a total of approximately \$424M in funding. Send comments or corrections to the information contained in the summary by Friday, September 7<sup>th</sup>. A draft 2008 STIP program of projects is scheduled to be brought before the committees and Board in October.

##### **4.3.2 FY 2007/08 Status Report\* (page 37)**

#### **Information/Discussion**

Staff will provide additional information on potential impacts of the approved state budget. In response to the FY 07/08 state budget situation, sponsors of projects with STIP funding programmed in FY 07/08 were requested to provide their anticipated dates for both submitting their allocation request and receiving their CTC allocation vote. A summary of the anticipated dates are attached.

#### **4.4 STIP Timely Use of Funds Report\* (page 39)**

#### **Information/Discussion**

Attached is a listing of the locally sponsored STIP projects segregated by sponsor. ACTAC is requested to review and confirm the project specific information included in the report. Project sponsors are requested to provide documentation related to the status of the required activities shown on the report by Friday, September 14th, 2007. This information will be the basis of the STIP At Risk Report brought to the committees and the Board in October 2007.

#### **4.5 Federal STP/CMAQ Program: Timely Use of Funds Report\* (page 45) Information/Discussion**

Attached is a listing of the locally sponsored STP/CMAQ projects segregated by sponsor. ACTAC is requested to review and confirm the project specific information included in the report. Project sponsors are requested to provide documentation related to the status of the required activities shown on the report by Friday, September 14th, 2007. This information will be the basis of the Federal At Risk Report brought to the committees and the Board in October 2007.

#### **4.6 TFCA Program: Timely Use of Funds Report\* (page 57) Information/Discussion**

ACTAC is requested to review and confirm the project specific information included in the report. Project Sponsors are requested to provide updated status of the projects by Friday, September 14, 2007. This information will be the basis of the TFCA At Risk Report brought to the committees and the Board in October 2007.

#### **4.7 CMA Exchange Preliminary Report\* (page 63) Information/Discussion**

Attached is a listing of the locally sponsored CMA Exchange projects segregated by sponsor. ACTAC is requested to review and confirm the project specific information included in the report. Project sponsors are requested to provide documentation related to the status of the projects on the report by Friday, September 14th. This information will be the basis of the CMA Exchange Projects Quarterly Status Report brought to the committees and the Board in October 2007.

#### **4.8 2007 Update to the CMP: Capital Improvement Program (CIP) Update\* (page 65) Information/Discussion**

As part of the 2007 update to the Congestion Management Program (CMP), project sponsors have been requested to provide updated project information for the CIP included in Chapter 7 (Table 16). On Friday, August 17<sup>th</sup> a request for updated CIP information (including instructions and guidance) was distributed to ACTAC Representatives. The requested information is due to the CMA by Friday, September 14<sup>th</sup>.

#### **4.9 Federal Inactive Projects\* (page 67) Information/Discussion June 2007 Quarterly Review - Look Ahead Reports**

Federal regulations require that agencies receiving federal funds invoice against their obligations at least once every six months. Projects that do not have invoicing activity over a six month period are placed on the Inactive Obligation list, and those projects are at risk of deobligation of the project's federal funds unless Caltrans and the Federal Highways Administration (FHWA) receive either an invoice or a valid justification for inactivity.

#### **4.10 Report on the Status of Bike/Pedestrian Elements of Local Streets and Roads (LSR) and Safety projects\* (page 71) Information/Discussion**

Attached is a listing of LSR projects with bicycle and pedestrian elements approved by the CMA Board in June 2005. The report includes the currently planned bicycle and pedestrian elements planned for the projects along with the current project status.

## 5.0 LEGISLATION ITEMS

**NEXT REGULARLY SCHEDULED MEETING:** October 2, 2007.

Location: CMA Office, 1333 Broadway, Suite 220, Oakland, CA 94612

- (#) All items on the agenda are subject to action and/or change by ACTAC.
- (+) At the meeting CMA staff will not review the contents of written communications included in the Consent Calendar. Acceptance of the Consent Calendar implies understanding of its contents and approval of items, as appropriate. You are encouraged to read the materials in advance of the meeting.
- \* Attachments enclosed.
- \*\* Materials will be available at the meeting.
- ✓ Materials are enclosed as a separate attachment to the agenda.

***PLEASE DO NOT WEAR SCENTED PRODUCTS SO INDIVIDUALS WITH ENVIRONMENTAL SENSITIVITIES MAY ATTEND.***